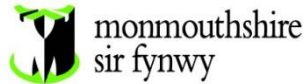


# Public Document Pack



County Hall  
Rhadyr  
Usk  
NP15 1GA

Monday, 15 July 2024

**Notice of meeting :**

## **People Scrutiny Committee**

**Tuesday, 23rd July, 2024 at 10.00 am,**

**Council Chamber, County Hall, Usk NP15 1GA and Remote Attendance**

N.B. Members of the Performance and Overview Scrutiny Committee are invited to attend the meeting

*Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.*

### **AGENDA**

<b>Item No</b>	<b>Item</b>	<b>Pages</b>
1.	<b>Apologies for Absence</b>	
2.	<b>Declarations of Interest</b>	
3.	<b>Public Open Forum</b>  <b>Scrutiny Committee Public Open Forum ~ Guidance</b>  Our Scrutiny Committee meetings are live streamed and a link to the live stream will be available on the meeting page of the Monmouthshire County Council <a href="#">website</a>  If you would like to share your thoughts on any proposals being discussed by Scrutiny Committees, you can submit your representation in advance <a href="#">via this form</a>  Please share your views by uploading a video or audio file (maximum of 4 minutes) or; Please submit a written representation (via Microsoft Word, maximum	

of 500 words)

You will need to register for a [My Monmouthshire account](#) in order to submit the representation or use your log in, if you have registered previously.

The deadline for submitting representations to the Council is 5pm three clear working days in advance of the meeting.

If representations received exceed 30 minutes, a selection of these based on theme will be shared at the Scrutiny Committee meeting. All representations received will be made available to councillors prior to the meeting.

If you would like to attend one of our meetings to speak under the Public Open Forum at the meeting, you will need to give three working days' notice by contacting [Scrutiny@monmouthshire.gov.uk](mailto:Scrutiny@monmouthshire.gov.uk).

The amount of time afforded to each member of the public to speak is at the chair's discretion, but to enable us to accommodate multiple speakers, we ask that contributions be no longer than 3 minutes.

If you would like to suggest future topics for scrutiny by one of our Scrutiny Committees, please do so by emailing [Scrutiny@monmouthshire.gov.uk](mailto:Scrutiny@monmouthshire.gov.uk)

<b>4.</b>	<b>Care Inspectorate Wales Inspection</b>	1 - 38
	To review the recent inspection report.	
<b>5.</b>	<b>Home to School Transport Policy</b>	To Follow
	To conduct pre-decision scrutiny on the proposals under consultation.	
<b>6.</b>	<b>People Scrutiny Committee Forward Work Programme and Action List</b>	39 - 44
<b>7.</b>	<b>Cabinet and Council Planner</b>	45 - 68
<b>8.</b>	<b>Next Meeting: 24th September 2024 at 10.00am</b>	

**Paul Matthews**

**Chief Executive**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillor Jan Butler, Goetre Fawr;, Welsh Conservative Party  
County Councillor Christopher Edwards, St. Kingsmark;, Welsh Conservative Party  
County Councillor Simon Howarth, Llanelly Hill;, Independent Group  
County Councillor Penny Jones, Raglan;, Welsh Conservative Party  
County Councillor Maureen Powell, Pen Y Fal;, Welsh Conservative Party  
County Councillor Sue Riley, Bulwark and Thornwell;, Welsh Labour/Llafur Cymru  
County Councillor Maria Stevens, Severn;, Welsh Labour/Llafur Cymru  
County Councillor Jackie Strong, Caldicot Cross;, Welsh Labour/Llafur Cymru  
County Councillor Laura Wright, Grofield;, Welsh Labour/Llafur Cymru

## Public Information

### Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

### Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

## **Our purpose**

To become a zero-carbon county, supporting well-being, health and dignity for everyone at every stage of life.

## **Objectives we are working towards**

- Fair place to live where the effects of inequality and poverty have been reduced.
- Green place to live and work with reduced carbon emissions and making a positive contribution to addressing the climate and nature emergency.
- Thriving and ambitious place, where there are vibrant town centres and where businesses can grow and develop.
- Safe place to live where people have a home where they feel secure in.
- Connected place where people feel part of a community and are valued
- Learning place where everybody has the opportunity to reach their potential.

## **Our Values**

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

## Monmouthshire Scrutiny Question Guide

<b>Role of the Pre-meeting</b>	
<ol style="list-style-type: none"> <li>1. Why is the Committee scrutinising this? (background, key issues)</li> <li>2. What is the Committee's role and what outcome do Members want to achieve?</li> <li>3. Is there sufficient information to achieve this? If not, who could provide this?</li> </ol> <p>- Agree the order of questioning and which Members will lead - Agree questions for officers and questions for the Cabinet Member</p>	
<b>Questions for the Meeting</b>	
<p><u>Scrutinising Performance</u></p> <ol style="list-style-type: none"> <li>1. How does performance compare with previous years? Is it better/worse? Why?</li> <li>2. How does performance compare with other councils/other service providers? Is it better/worse? Why?</li> <li>3. How does performance compare with set targets? Is it better/worse? Why?</li> <li>4. How were performance targets set? Are they challenging enough/realistic?</li> <li>5. How do service users/the public/partners view the performance of the service?</li> <li>6. Have there been any recent audit and inspections? What were the findings?</li> <li>7. How does the service contribute to the achievement of corporate objectives?</li> <li>8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?</li> </ol>	<p><u>Scrutinising Policy</u></p> <ol style="list-style-type: none"> <li>1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?</li> <li>2. What is the view of service users/stakeholders? What consultation has been undertaken? Did the consultation process comply with the Gunning Principles? Do stakeholders believe it will achieve the desired outcome?</li> <li>3. What is the view of the community as a whole - the 'taxpayer' perspective?</li> <li>4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?</li> <li>5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works? Does the policy relate to an area where there is a lack of published research or other evidence?</li> <li>6. Does the policy relate to an area where there are known inequalities?</li> <li>7. Does this policy align to our corporate objectives, as defined in our corporate plan? Does it adhere to our Welsh Language Standards?</li> <li>8. Have all relevant sustainable development, equalities and safeguarding implications</li> </ol>

9. been taken into consideration? For example, what are the procedures that need to be in place to protect children?
- 10.
11. How much will this cost to implement and what funding source has been identified?
- 12.
13. How will performance of the policy be measured and the impact evaluated

## General Questions:

### Empowering Communities

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?
- Is the service working with citizens to explain the role of different partners in delivering the service, and managing expectations?
- Is there a framework and proportionate process in place for collective performance assessment, including from a citizen's perspective, and do you have accountability arrangements to support this?
- Has an Equality Impact Assessment been carried out? If so, can the Leader and Cabinet/Senior Officers provide members with copies and a detailed explanation of the EQIA conducted in respect of these proposals?
- Can the Leader and Cabinet/Senior Officers assure members that these proposals comply with Equality and Human Rights legislation? Do the proposals comply with the Local Authority's Strategic Equality Plan?

### Service Demands

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?
- Have you identified and considered the long-term trends that might affect your service area, what impact these trends could have on your service/your service could have on these trends, and what is being done in response?

### Financial Planning

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

### Making savings and generating income

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?
- How are we maximising income?
- Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the

actual versus desired workforce?

Questions to ask within a year of the decision:

- Were the intended outcomes of the proposal achieved or were there other results?
- Were the impacts confined to the group you initially thought would be affected i.e. older people, or were others affected e.g. people with disabilities, parents with young children?
- Is the decision still the right decision or do adjustments need to be made?

**Questions for the Committee to conclude...**

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...

Agree further actions to be undertaken within a timescale/future monitoring report...











<b>SUBJECT:</b>	<b>Care Inspectorate Wales Inspection of Children's Services</b>
<b>MEETING:</b>	<b>People Scrutiny Committee</b>
<b>DATE:</b>	<b>23 July 2024</b>
<b>DIVISION/WARDS AFFECTED:</b>	<b>All</b>

## 1. PURPOSE:

- 1.1 To provide members of People Scrutiny Committee the opportunity to scrutinise Children's Services following a Performance Evaluation Inspection undertaken by Care Inspectorate Wales (CIW).

## 2. RECOMMENDATIONS:

- 2.1 For members of People Scrutiny Committee to scrutinise the CIW inspection report and provide comment and feedback to Senior Council Leaders and the Cabinet Member for Social Care, Safeguarding and Accessible Health Services.
- 2.2 For members to scrutinise the Service response to the inspection report and the actions taken to date.

## 3. KEY ISSUES:

- 3.1 In February 2024 Care Inspectorate Wales (CIW) carried out a performance evaluation inspection of Monmouthshire County Council's Children's Services on behalf of Welsh Ministers. The purpose was to review the Local Authority's performance in exercising its social services duties and functions in line with legislation using the principles of the Social Services and Wellbeing (Wales) Act 2014.
- 3.2 In particular, the inspection focused on children's experience of the service; the outcomes that are achieved; on-going service improvement and development; and how the service manages opportunities and risks within its operational and strategic planning.
- 3.3 The inspection was undertaken by 4 inspectors and involved 4 weeks of pre-inspection work and a week of field work when the inspectors were on-site. The inspectors reviewed 34 children's files, 6 of which were tracked in detail.

The inspectors held focus groups and surveys with staff members, partner organisations and families, and where possible spoke directly to children and foster carers. During the pre-inspection period the inspectors reviewed performance data and key service documents.

- 3.4 The inspection report was published at the end of April 2024. The service was broadly pleased with the findings and felt that positive aspects of practice were recognised particularly in respect of children looked after, family support, and children's participation. Positive leadership and good morale within the service were also highlighted and the inspection confirmed that the service had a good understanding of its relative strengths and difficulties.
- 3.5 Within any inspection there will be areas for improvement. Particular areas identified for further attention and action included the impact of increased demand; ensuring that a strengths-based approach informs the initial stages of child protection process when appropriate; ensuring that direct work with children forms part of the case record and strengthening quality assurance.
- 3.6 The overall outcome of the inspection is that CIW expects the Local Authority to take appropriate action to address and improve areas as identified and share good practice with other bodies where relevant. CIW intend to monitor progress through routine engagement with the service, rather than through any special measures.
- 3.7 In response to the inspection, Children's Services has reviewed its existing plans to ensure they align with the findings and has begun to implement some actions around key areas. Notably this includes:
- Building in some additional leadership capacity
  - Revising and re-launching training around the practice framework 'Keeping Children Safe'
  - Reviewing referral patterns into the service
  - Putting steps in place to support practitioners with statutory compliance.

#### **4. EQUALITY AND FUTURE GENERATIONS EVALUATION (INCLUDES SOCIAL JUSTICE, SAFEGUARDING AND CORPORATE PARENTING):**

- 4.1 Improvements and developments made within Children's Services has a positive impact on children and young people aged under 18. The service has a strong preventative agenda and seeks to ensure that all children are supported to get a good start in life and achieve their personal health and

wellbeing outcomes. The service works in partnership with a number of key agencies and provides integrated care support to children and families.

**5. REASONS:**

- 5.1 To share the outcomes of CIW's performance evaluation of children's services with Scrutiny Committee in an open and transparent manner.

**6. RESOURCE IMPLICATIONS:**

There are no additional or specific resource implications associated with this report. The children's services budget is allocated and monitored through the usual Council processes.

**7. CONSULTEES:**

Children's Services Leadership Team  
Cabinet  
Strategic Leadership Team

**8. BACKGROUND PAPERS:**

CIW Performance Evaluation Inspection Report (appendix 1)

**9. AUTHORS:**

Jane Rodgers, Chief Officer – Social Care, Safeguarding & Health

**10. CONTACT DETAILS:**

**E-mail:** [janerodgers@monmouthshire.gov.uk](mailto:janerodgers@monmouthshire.gov.uk)

This page is intentionally left blank

# Monmouthshire County Council Performance Evaluation Inspection Children's Services

Undertaken Feb 2024

Published April 2024

# Scope and Purpose

- To review the Local Authority's performance in exercising its social services duties and functions in line with legislation
- Principles of the SSWBA:
  - People (Voice & Control)
  - Prevention
  - Wellbeing
  - Partnerships
- Focus on children's experience
- Outcomes of people's contact with the Local Authority
- Plans for service development and improvement
- How the Local Authority manages opportunity and risk in its planning and delivery of social care at individual, operational and strategic levels



# Methodology

- 4 inspectors completed 4 weeks of pre-inspection work and a week of field work
- 34 social care records, 6 of which were tracked in more detail to understand the person's experience in more depth
- Tracking included having conversations with the child / young person, their family or carers, allocated social worker, their line-managed and other professionals involved
- Surveys were issued to workforce, partner organisations and families
- Specific engagement with 6 Children Looked After and 8 foster carers.
- Interviews with Children's Services workforce, partner organisations from statutory and third sector agencies
- 81 individuals altogether
- Review of service documentation including service data and KPIs, service plans, operational procedures, strategic documents, complaints / compliments report etc

# Next Steps

- CIW routine monitoring
- Report shared and discussed with Cabinet
- Shared with the children's services workforce and partners including the Corporate Parenting Panel
- Brought into People Scrutiny Committee
- Inspection action plan in place and being implemented

# Summary – positives

- Recognised significant challenges faced by all LAs e.g. demand, complexity, budgetary pressures, recruitment.
- Mention was made of the work done to achieve safe reduction of CLA and plans in place to respond to eliminate agenda {decrease in the number of CLA of 2.0%, compared to an increase of 0.8% nationally}
- Positive on-going development and improvement of family support services was recognised, and that a preventative approach underpinned the whole service
- Positive team spirit led by motivated, accessible, and supportive managers at all levels with the majority of staff saying they would recommend working for MCC Children's Services

***“MCC leaders and staff are proud of the service they provide to children and families. Leaders have a good understanding of the service strengths and areas for improvement. Service development plans are in place which address national demands and the challenges facing public sector organisations.”***

# Summary – areas for improvement

- Concerns raised over compliance with statutory requirements for safeguarding children specifically the timeliness of child protection visits and child protection case conferences
- Reported a renewed focus on practice but more work to be done to ensure practice is consistent across the service [particularly in the earlier parts of the child protection process] and ensuring that QA is in place.
- Areas for attention:
  - impact of demand at the ‘front-door’
  - aspects of child protection
  - specific elements of practice
  - strengthening quality assurance
  - workforce planning

# Front-door

- Front-door deals with new contacts and when required manages CP inquiries (S47s) and holds a case until the initial child protection conference
- Context of high demand and volume
- Impact on workforce
- Impact on practice, specifically lost opportunities for strengths-based approaches early on and over cautious approach to risk

## Specific actions in progress:

- Strengthening data analytics to understand referral patterns and what this is telling us so that we can engage with referring agencies
- This will also help ensure we have the right level of resource at the front-door
- Re-focus on practice framework 'Keeping Children Safe'
- Development of regional threshold document

# Demand Context

- The number of contacts received (4,452 per 100,000) was higher than the national average (4,223 per 100,000) as of March 2024.
- There was an increase in the number of contacts received of 29.7%, compared to an 11.0% increase nationally, from April 2023 to March 2024 (7071 compared with 5825)
- The number of child protection enquiries received (746 per 100,000) was higher than the national average (289 per 100,000) as of March 2024.
- The number of child protection enquiries received increased in Monmouthshire by 68.8%, compared to an increase of 26.2% nationally.

# Child Protection Stat Visits - Compliance & Quality Assurance

- A stat visit is when a social worker sees child who is on the CPR. They are defined in the regulations and must be completed within specific timescales.
- Stat visits are not the only way in which children on the CPR are '*seen*'
- 67% compliance at the time of the inspection compared with national average 73%

## Specific Actions:

- Understanding, supporting, recording, auditing
- Providing additional individual support and regular training slots around the stat framework
- Resolve recording issues
- Ensuring accurate management information
- Audit programme being implemented

# Child Protection Conferences

- Child Protection Conferences take place when a child is assessed as being at on-going risk of significant harm; a CP plan is developed and implemented through a Core Group with reviews and eventual De-registration managed through the CP conference process.
- Issues were identified regarding timeliness and variability in how the conferences were managed, specifically in respect of parental involvement.
- Some plans were found to be service led rather than outcome focused

## Specific Actions

- Strengthen the role of the Safeguarding Unit in providing increased oversight for children from S47 (child protection inquiry) to Core Group and development of the CP plan
- Scale down the use of external CP chairs and re-emphasise practice expectations for chairs
- Reclarify business processes and expectations around timeliness of conference reports.



# Child Protection Practice

- Following initial conference CP work is undertaken by the Family Support and Protection Team
- Significant positive practice identified particularly within pre-court (CP) work
- Interface with the front door takes some time to re-align
- But numbers have stayed strong (89 at end of year represents slight reduction despite demand at front door) and a very low re-referral rate following de-registration (0.7%)
- Managing complexity and risk is a major challenge and puts significant pressure on the workforce

## Specific Actions:

- Re-focus on practice framework 'Keeping Children Safe' framework
- Look at how we pull forward 'strengths-based interventions' that could make a difference early on in CP process

# Workforce & Leadership Capacity

- Positive recognition workforce planning is given constant strategic attention with some innovative practice and high-quality campaigns
- All Wales Pledge has supported agency exit planning
- Where we focus leadership time and attention makes a real difference (e.g. safe reduction of CLA and placement development)
- We have built-in some additional leadership capacity to help with the current leadership challenges
- Sufficient high-quality workforce makes a real difference in long-term (financial) sustainability and significantly improves outcomes for children
- Plan is to undertake a wider capacity / resource review over this year to re-look at the structure overall and demand around key areas

# Confidence Levels & Key Risks

- Broadly happy with many positives, despite the challenging context
- Confirmed we had a good understanding of our own strengths / areas for improvement – whilst providing additional perspective and opportunity to ensure we are refining and prioritising service plans appropriately
- Many of the issues raised already represented in existing service plans / work in progress
- Positive experience of the process and an open and engaged relationship with our lead inspector

## Key risks

- Connecting Care
- Eliminate
- Budgetary context and range of financial pressures
- Fragility across the service
- Resourcing and competing priorities and challenges

# Summary of key actions so far.....

- Appointed a new SM to work strategically to address some of the challenges at the front-door
- Put in some additional temporary capacity at the front-door
- Launched the threshold document to assist referring agencies
- Appointed of a new SM to take forward placement development
- Re-launched the Keeping Children Safe practice framework with 2 days of mandatory training for all practitioners over the summer
- Put in place additional support and knowledge building for social workers around statutory compliance
- Improved compliance with CP stat visits [up to 79.9% within timescales at Q1]

# Key Achievements Recognised

- Children's meaningful participation in service development and having a voice
- There is a coherent approach to early help and prevention
- Family support and preventative services work closely with social workers, to ensure families benefit from outcome-focused interventions
- Foster carers have good quality information and feel listened to
- Nearly all reviews for CLA are held within statutory timescales and foster carers describe the child's view as being prominent within the review process.
- Managers provide reflective spaces to support workforce resilience and team morale
- Positive practice within the 'public law outline' supports robust analysis and proportionate decision making in the latter stages of a child's journey through safeguarding processes
- Social workers have access to range of multi-disciplinary perspectives
- Leaders understand the needs of people in their area and provide good strategic direction to meet these needs and service demands."
- Most staff would recommend working for Monmouthshire

This page is intentionally left blank

# Monmouthshire County Council Performance Evaluation Inspection Children's Services



Mae'r ddogfen yma hefyd ar gael yn Gymraeg.  
This document is also available in Welsh.



## **Introduction**

Care Inspectorate Wales (CIW) carried out a performance evaluation inspection of Monmouthshire County Council's (MCC/the local authority) Social Services in February 2024. This was an inspection of children's services only, as adult services received an inspection in July 2022. The purpose of this inspection was to review the local authority's performance in exercising its social services duties and functions in line with legislation, on behalf of Welsh Ministers. We sought to answer the following questions aligned under the principles of the Social Services and Well-being (Wales) Act 2014 (The 2014 Act).

### **1. People - voice and control**

How well is the local authority ensuring all people are equal partners who have voice, choice and control over their lives and can achieve what matters to them?

How well do professionals ensure children's lived experience and individual needs are understood and included in decision making?

### **2. Prevention**

How well is the local authority ensuring the need for care and support is minimised, and the escalation of need is prevented whilst ensuring that the best possible outcomes for people are achieved?

How well do leaders and managers understand the experiences of children and families that need help and protection?

### **3. Well-being**

How well is the local authority ensuring that children are protected and safeguarded from abuse, neglect and any other type of harm?

Do children receive the right help and protection because of the application of appropriate thresholds and effective information-sharing?

### **4. Partnerships**

How well is the local authority able to assure itself effective partnerships are in place to commission and deliver fully integrated, high quality, sustainable outcomes for people?

How well are children supported and protected through effective multi-agency arrangements?

The scope of the inspection included:

- evaluation of the experience of children at the point of performance evaluation inspection
- evaluation of the experience and outcomes people achieve through their contact with services
- evidence of the local authority and partners having learnt lessons from their recent experiences and actions taken/plans for service development and improvement
- consideration of how the local authority manages opportunity and risk in its planning and delivery of social care at individual, operational and strategic levels

## **1. Summary**

- 1.1 MCC leaders and staff are proud of the service they provide to children and families. Leaders have a good understanding of the service strengths and areas for improvement. Service development plans are in place which address national demands and the challenges facing public sector organisations.
- 1.2 Like many local authorities across Wales, MCC experience challenges in relation to the provision and delivery of social care. Most of these are driven by pressures arising from the national pandemic recovery, including an increased demand for service provision and the rising complexity of people's needs. These pressures occurring whilst local authorities are facing significant budgetary pressures. As a bordering authority, MCC report that issues with recruitment, retention, and market sufficiency are impacted by their proximity to English counties.
- 1.3 Recruitment and retention is an ongoing priority for the local authority and a competitive market nationally and regionally presents ongoing challenges with workforce resilience. MCC have an agency reduction plan in place and workforce stability has improved in 2024. Senior leaders, managers and politicians recognise the need to improve workforce resilience within children's services. Staff are proactively appointed through secondment (grow your own) schemes and international recruitment. Additional resource has also been provided for posts which aim to support service development, improve oversight, and quality assurance.
- 1.4 Concerns were identified in relation to the local authority's compliance with statutory requirements for safeguarding children. Specifically in relation to the timeliness of child protection visits and child protection case conferences.

- 1.5 The local authority historically had a high population of Children Looked After (CLA) and service plans have focussed on safely reducing the number of children Looked After by MCC.
- 1.6 Improvements have been made through the development of pre-statutory and preventative services. For example, services are in place to support the rehabilitation of children following periods of being looked after; to provide medium-term holistic support to families who make sustainable change; and therapeutic responses to parents and carers supporting children with trauma. The SPACE wellbeing panel<sup>1</sup> provides good information sharing and a clear pathway to preventative services.
- 1.7 The local authority is working towards the ambitions of the Welsh Government 'eliminate' agenda<sup>2</sup>. Leaders have overseen significant service change and developed a range of posts and teams to meet this aim. The Family Reconnect Team assess the needs of children against the court order and care plan which brought them into care, supporting rehabilitation home or step-down out of placement where appropriate. The Family Resolution Team offers holistic support for families within private and public law proceedings. The new 14+ Service has an improved focus on the pathway planning for CLA, including an exploration of revoking care orders when children can achieve permanence at home. This reduces the risk of children becoming looked after and supports opportunities for permanence within their family.
- 1.8 Alongside these developments, the local authority has completed a restructure of services for children and families who need support and protection, and leaders plan to review the Early Help and Assessment Team (EHAT). The local authority is developing a new practice model (Keeping Children Safe), practice standards, and a quality assurance framework. Sustainable progress is needed to improve compliance with statutory requirements and create consistency in strengths-based approaches. The application of effective quality assurance processes will be essential in this regard.
- 1.9 Nearly all staff report being well supported by their colleagues and managers to do their job. Most staff would recommend working for MCC. This is underpinned by a 'one service and team' ethos with practitioners, managers, and leaders being described as motivated, accessible, and supportive. Given the contextual challenges above, it is a credit to leaders that staff have been supported through these changes and report these strengths.

---

<sup>1</sup> [S.P.A.C.E. Wellbeing Monmouthshire :: Healthier Together \(cymru.nhs.uk\)](https://www.nhs.uk/healthier-together/cymru)

<sup>2</sup> [Removing profit from the care of looked after children: briefing January 2023 \[HTML\] | GOV.WALES](#)

- 1.10 There is variation in the quality of services and social work practice afforded to children and families. Specific improvements are required with some child protection interventions, to bring practice in line with the Wales Safeguarding Procedures<sup>3</sup> (WSP). The local authority should also ensure the consistent application of strengths-based practice and quality assurance.

### **Key findings and evidence**

Key findings and examples of evidence are presented below in line with the four principles of the Social Services and Well-being (Wales) Act 2014.

## **2. People - voice and control**

### **Strengths**

- 2.1 People find it easy to contact social services and they are treated with dignity and respect. The majority of people feel listened to and receive useful Information, Advice and Assistance (IAA). Leaders understand the needs of people in their area and provide good strategic direction to meet these needs and service demands.
- 2.2 The Children's Commissioner for Wales describes the MCC Participation Strategy as **positive practice** and '*an excellent example of how services are embedding the principle of participation into their ways of working*<sup>4</sup>. Preventative and statutory services are expected to have their own participation plan, with delivery of outcomes being monitored by senior management. Teams are developing systems for seeking feedback and coproducing services with people. In the best examples, this has resulted in improved resources for people accessing community centres and inclusion for diverse groups (registering care leavers to vote and providing culturally appropriate services for unaccompanied asylum-seeking children).
- 2.3 There is emphasis on children being given the opportunity to have a voice and share their life experience. CLA described having social workers who listen and take their views on board. When they did not have a good relationship with their social worker, this was nearly always due to staff turnover and challenges with recruitment and retention.
- 2.4 Family support and preventative services work closely with social workers, to ensure families benefit from outcome-focused interventions. The views of people are recorded throughout general case recordings. Some chronologies

---

<sup>3</sup> [Safeguarding Wales](#)

<sup>4</sup> [A Children's Rights Approach for Social Care in Wales - Children's Commissioner for Wales \(childcomwales.org.uk\)](#)

are used to support an understanding of past harm. Parents and carers told us about examples of child-focused relationships between practitioners and families.

- 2.5 Most foster carers describe receiving good quality information when children are placed in their care and timely support at times of crisis. In addition, they receive a positive response to any concerns they escalate to their supervising social worker or the child's Independent Reviewing Officer.
- 2.6 The local authority gives regard to the rights of children to be offered independent professional advocacy. There are good links between the commissioned advocacy provider, leaders, and the Safeguarding and Quality Assurance Team (SQAT). There are examples of parents and children benefitting from formal advocacy, with routine age-appropriate referrals being made for children named on the child protection register (CPR).
- 2.7 The Healing Hands project is supporting and upskilling staff with emotional well-being and additional support needs. Managers provide reflective spaces to support workforce resilience and team morale. Senior leaders and managers remain appropriately focused on workforce recruitment and retention. A workforce plan is in place and there are recent indications this is helping to improve workforce stability.

### **Areas for improvement**

- 2.8 There is limited evidence to confirm children have benefitted from direct work which informs ongoing assessment and care planning. Children's direct contributions are important to support decision-making, particularly when this relates to whether they are at risk of experiencing harm. **The local authority should ensure assessments and care plans consistently capture the voice of children.**
- 2.9 The voice of significant adults and their strengths are not sufficiently evidenced within child protection assessments and section 47 enquiries. It is important children's services work towards consistent parental involvement throughout the safeguarding process, subject to this being in the best interests of the child. Informal advocacy would also be improved through specific focus on the role of extended family in promoting and creating safety for children. **The voice and choice of parents and support networks should be strengthened within assessments and plans.**
- 2.10 Leaders are working with staff to develop and pilot new approaches to supervision. The frequency of supervision is inconsistent for some staff and the

quality of supervision can vary. This could be further developed by consistently agreeing SMART<sup>5</sup> actions and evidencing a reflective and strengths-based approach. Equally, some staff would benefit from an enhanced focus on staff well-being and professional development. **Leaders should ensure consistent standards for supervision and well-being support.**

2.11 The support of agency workers is essential in addressing gaps in service areas. This is especially relevant in the commissioning of temporary child protection conference chairs. These posts provide continuity of support to families and challenge where appropriate to practitioners. The approach of agency and local authority conference chairs can vary. **Leaders should work with all staff to create consistent approaches to practice.**

2.12 The local authority is predominantly English speaking and wants to achieve an 8.986% increase in the number of Welsh speakers by 2027. MCC report 100% compliance with the active offer of Welsh. Only one member of staff in the Child and Family Service can speak Welsh. **Leaders should continue to develop sufficiency to meet the linguistic needs of Welsh speaking people.**

### 3. Prevention

#### Strengths

3.1 A preventative approach underpins practice and IAA is understood at many levels of the organisation. The local authority adopts a place-based approach<sup>6</sup> and the InFACT (Integrated Families and Community Together Team) deliver an 'advice line' service for families, as the first point of contact for early intervention.

3.2 EHAT have experienced a significant rise in the number of people seeking IAA. Despite this, practitioners make decisions for all contacts received within one working day and all assessments are within statutory timescales. The local authority report that all care and support plans are completed within ten working days of the (EHAT) single assessment concluding.

3.3 There is a coherent approach to early help and prevention to support children and families. This enables families to receive support and provide their children with the safety, nurture and care they need. Services have developed that enhance the support available for children, young people, and their families.

---

<sup>5</sup> SMART - SMART is a best practice framework for setting goals. A SMART goal should be specific, measurable, achievable, realistic and time bound.

<sup>6</sup> [Place-based approaches to community engagement and support | GOV.WALES](#)

- 3.4 The CAMHS transformation programme supported the development of a Single Point of Access for Children’s Emotional (SPACE) Wellbeing. The service operates in line with national objectives and the Single Front Door principle of the NEST Framework<sup>7</sup>. This **positive practice** supports children, young people, and families to access the right service at the right time.
- 3.5 The range of preventative and therapeutic services available through SPACE Wellbeing is extensive. The availability of trauma/psychologically informed approaches and crisis interventions, being a specific strength. This includes school-based counselling, internal counsellors, play therapists, family therapy, well-being workers, and clinical psychology. More recently, the Family Time Service expanded its service offer, to include out of hours support for families in crisis. In some cases, this includes 24/7 support for families, and we heard good examples of this keeping children safe whilst decisions are made around safeguarding. Monmouthshire Young Carers also provided 1:1 and group support for 236 young carers and 130 family members.

### **Areas for improvement**

- 3.6 A shared understanding about how to respond to presenting need and harm is not clear across partner agencies. There is currently no multi-agency document available to reinforce consistency. This can impact the timeliness and appropriateness of responses, as children’s services can be overwhelmed by a high volume of contacts. **Leaders should continue to work with partners to develop a regional approach to threshold and need.**
- 3.7 The rise in demand within EHAT has impacted the resilience of the service. Staff are trained to use collaborative communication with people, which should support coproduction and proportionate decision making. However, service pressures cause inconsistent approaches to assessment and practice. **The local authority should ensure the persistent demands of this work do not undermine the quality of practice provided to people.** This is important as interventions within EHAT can set the tone for assessments and plans within Family Support and Protection Teams (FSPT). Equally, strengths-based practice and proportionate decision making within EHAT, will reduce demand and the need for re-assessment within FSPT.
- 3.8 Strengths should be identified and acknowledged sooner within child protection processes. Leaders have re-shaped services and recently merged court and protection teams, to support preventative approaches at an earlier stage in the

---

<sup>7</sup> [Nest Nyth - Gwentph](#)

child's journey through care and support. **Leaders should continue to have oversight and monitor that strengths-based practice is used consistently across the service.**

#### 4. Well-being

##### Strengths

- 4.1 Overall, safeguarding is understood at many levels of the organisation. The local authority has a local policy for *Keeping Children Safe* within the child protection process. This supports internal staff to have a clear understanding of local guidance and standards. It includes arrangements for managers and leaders to have line of sight on the lived experience of children.
- 4.2 Practitioners are focused on developing supportive and trusting relationships with people. EHAT have timely what matters conversations to identify risks and actions. Most strategy discussions and section 47 enquiries take place in a timely way and involve the right agencies, who contribute well to decision making.
- 4.3 Within the Public Law Outline (PLO), leaders provide constructive challenge to support consideration of all options. Social workers consistently create assessment plans which support analysis of the core risks relating to threshold, the impact on the child, and parental capacity to change. This **positive practice** supports robust analysis and proportionate decision making in the latter stages of a child's journey through safeguarding processes.
- 4.4 The local authority are developing placement opportunities for children who are Looked After at a local and regional level, to ensure they are living in safe and appropriate settings. This includes efforts to increase the numbers of in-house carers, and through the expansion of residential and supported accommodation options within the county.
- 4.5 A rapid rehousing transition plan was approved by MCC Cabinet this year. This includes a detailed action plan setting out how the council will address the challenges it faces around homelessness and homeless accommodation. A young person's homelessness panel has been established and will help focus resources where they can have the greatest impact.
- 4.6 Nearly all local authorities in Wales have insufficient foster carers to meet demand. This creates an over-reliance on private providers. To encourage the recruitment and retention of foster carers, the local authority is working at a local and regional level to ensure their on-going offer, both financial and



practical, is as good as it can be. The local authority is working with Foster Wales to run active campaigns and increase the numbers of in-house foster carers to provide placements. Two children's homes have been commissioned last year through partnership models, one of which is a specialised provision for young people with complex needs. More opportunities to develop residential and supported accommodation placements are planned for the future.

### **Areas for improvement**

- 4.7 Compliance with statutory visits to children on the CPR has ranged from 58.8% to 67.2% in the year to date. **The local authority must adhere to statutory standards for visiting children named on the CPR. Leaders should work with operational staff to understand and resolve the contextual reason for any challenges with recording.**
- 4.8 The local authority takes a cautious approach to risk management and evidence of parental change, within child protection. Practice would be improved through the consistent application of strength-based and solution focussed approaches. **Leaders should ensure practitioners consistently work with stakeholders and significant adults to share information about risk and promote proportionate decision making.**
- 4.9 Assessments outside of PLO do not consistently address the risks and outcomes needed to reduce harm and promote well-being. Practitioners can lose focus on the core issues for assessment. The quality of assessments would be improved by having increased focus on risks, strengths, impact, and outcomes. **Leaders should have greater oversight of the quality of assessments, to ensure they are consistently focused on whether a child is suffering significant harm or is at risk of suffering significant harm.**
- 4.10 This equally applies to child protection conference chairs whose primary role is to ensure the conference is child-centred and the care and support protection needs of children are met. Outline plans are mostly comprised of a list of services. As the outline care and support protection plan is developed through core groups, the focus on risk and safety can further diminish, with records focusing broadly on service updates and parental compliance. **Leaders should have greater oversight of the quality of plans, to ensure they are consistently focused on risks, strengths, the impact on children, and outcomes to be achieved.**
- 4.11 SQAT review the care and support plans for CLA, and the care and support protection plans for children on the CPR. This includes two members of staff and corporate support has been provided to commission cover for a vacant

post. This resource currently reviews the plans of 201 CLA and 115 children on the CPR. The service has a very high workload and this impacts on the quality of work reviewing officers can do. The local authority do not currently have sufficient resilience within the SQAT. **Leaders should continue to work towards improved sufficiency, to consistently meet agreed standards.** Despite this, nearly all reviews for CLA are held within statutory timescales and foster carers describe the child's view as being prominent within the review process. **Leaders should continue to develop sufficiency, to move beyond compliance and work towards the ambitions of the IRO Practice Standards<sup>8</sup>.**

- 4.12 Paperwork is not routinely completed and shared with parents and stakeholders prior to conference. Significant family members are not always given an opportunity to attend meetings. Conference chairs do not always speak with parents prior to conference. Delays have occurred with child protection conference for a range of reasons, including delays with paperwork, difficulties with quoracy, and workforce challenges. **Leaders must ensure practice improves and consistently meets the timescales and requirements of the Wales Safeguarding Procedures.**
- 4.13 Managers and leaders receive core data sets that are scrutinised within a data management clinic. Systems for data entry are not currently supporting this process in a sufficiently valid way. For example, many assessments and plans are completed on a Word document outside the social care record IT system, and this leaves inconsistency with approvals and oversight. There are system issues preventing visits being saved to the local authority database. In effect, this means managers cannot be confident whether visits, assessments, and plans are being completed in a timely manner. Leaders have advised that system developments have been delayed, pending decisions being made about the local authority joining the Welsh Community Care Information System. **The local authority should continue to work towards interim arrangements which can assure leaders that statutory and local standards are being met.**
- 4.14 There are insufficient systems in place to provide quality assurance, and managers and SQAT staff do not have capacity to complete this activity in a consistent way. The local authority is developing a new practice model (*Keeping Children Safe*), practice standards, and a quality assurance framework. This improvement will be supported by the creation of three new posts which support service development and quality assurance (an additional service manager, implementation officer, and further conference chair).

---

<sup>8</sup> [IRO-Exec-Summary\\_E.pdf \(afkacymru.org.uk\)](#)

**Leaders should ensure these developments take place in a timely way, to drive consistency across teams and improve key practice areas.**

## **5. Partnership and Integration**

### **Strengths**

- 5.1 There are good examples of prevention services working in a constructive way with social workers, to support the well-being of families receiving care and support. This includes **positive practice** where social workers can access consultations with a range of professionals, who provide alternative perspectives and support to develop a more holistic view of the child's needs. Information sharing with internal services would be improved further through the consistent recording of these consultations and reflective sessions.
- 5.2 There are good examples of information sharing between agencies, when safeguarding children. This results in appropriate information exchanges within safeguarding enquiries and initial child protection conferences. It is exceptionally **positive practice** that initial strategy discussions and meetings are predominantly multi-agency, which enriches the information sharing process. Historical and relevant contextual information is generally made available at child protection conference. Schools know their pupils well, and it is positive to see the contribution of school staff at important safeguarding meetings.
- 5.3 Overall, partnerships are progressing towards effective integration, meeting needs, and promoting well-being in line with legislation and expectations. Leaders work well with partners across Gwent to develop and innovate, to improve outcomes for children and young people with complex needs. This includes the SPACE Wellbeing Panel, and other notable regional initiatives outlined below.
- 5.4 Action for Children Platform Gwent4YP Support service provides individual and group peer support sessions, with 88% of young people self-reporting improved emotional well-being. The Skills for Living project delivered by Action for Children supports care experienced young people to overcome their experiences and make changes in their lives. The Regional Partnership Board have been working closely with clinical leads, partners and strategic groups to ensure full use of the Neurodevelopmental Improvement Fund. This has been utilised to increase support sessions, assessment capacity, post diagnostic support, and the production of digital materials for individuals and their families.

- 5.5 Providers and third sector agencies report effective information sharing between child and family and their agencies. One agency described this **positive practice** to state that *'Monmouthshire have proven themselves to be considered, reflective and analytical in ensuring that our partnership support services are what is needed in this area. This partnership approach has allowed for a sustained, impactful and much valued service that has been able to evolve according to need and help many children and young people to get much needed permanency in their lives'*.
- 5.6 MACE (Multi-agency Child Exploitation) panel is well regarded by partners and is an effective platform for information sharing about risks in respect of non-familial harm.

### **Areas for improvement**

- 5.7 Inappropriate referrals can be made to children's services by partners. This increases demand and impacts the capacity of the service to respond. **Leaders should work with partners to address this issue and maintain a timely safeguarding response. Children's services should consistently report the outcome of referrals to the person who made the initial report.**
- 5.8 Safeguarding plans are not being used to drive outcomes for people. **Leaders should improve systems for updating and distributing the safeguarding plan to partner agencies.** This will support partners to consistently work towards agreed outcomes.
- 5.9 Communication and shared multi-agency cooperation requires improvement in some key areas. For example, there are challenges arranging child protection medicals and outcome strategy meetings are not generally attended by Police. Children's services have introduced a pre-conference panel that convenes following a section 47 enquiry. The All Wales Safeguarding procedures do not support this single agency arrangement being used in lieu of a multi-agency outcome strategy meeting. Whilst the panel provides additional opportunity for senior managers to support rationale and decision making, there is indication the panel can introduce some delays between the conclusion of a section 47 enquiry and initial child protection conference. **Leaders should work with the Regional Safeguarding Board to specify accepted practice, as outlined in the Wales Safeguarding Procedures. Senior managers across agencies should also ensure there is regular and consistent dialogue to address local (strategic and operational) safeguarding challenges.**

## **6. Next Steps**

CIW expects the local authority to consider the areas identified for improvement and take appropriate action to address and improve these areas. CIW will monitor progress through its ongoing performance review activity with the local authority. Where relevant we expect the local authority to share the positive practice identified with other local authorities, to disseminate learning and help drive continuous improvement in statutory services throughout Wales.

## **7. Methodology**

- 7.1 Most inspection evidence was gathered by reviewing the experiences of people through review and tracking of their social care record. We reviewed 34 social care records and tracked 6 of these to understand the person's experience in more depth.
- 7.2 Tracking a person's social care record includes having conversations with the person in receipt of social care services, their family or carers, key worker, the key worker's manager, and other professionals involved.
- 7.3 To ensure the voice of people is central to our work, CIW completed engagement with 6 CLA and 8 foster carers during the notification period. CIW also interviewed local authority employees and partner organisations from statutory and third sector agencies. All of the above resulted in CIW engaging with 81 individuals.
- 7.4 In addition, we reviewed supporting documentation sent to CIW for the purpose of the inspection, including compliments/complaints and staff supervision records.

Our Privacy Notice can be found at <https://www.careinspectorate.wales/how-we-use-your-information>

## **8. Welsh Language**

CIW is committed to providing an active offer of the Welsh language during its activity with local authorities. The active offer was not required on this occasion. This is because the people taking part did not wish to contribute to this inspection in Welsh.

## **9. Acknowledgements**

CIW would like to thank staff, partners and people who gave their time and contributed to this inspection

## 10. Glossary

**Must** - Improvement is deemed necessary in order for the local authority to meet a duty outlined in legislation, regulation or code of practice. The local authority is not currently meeting its statutory duty/duties and must take action.

**Should** - Improvement will enhance service provision and/or outcomes for people and/or their carer. It does not constitute a failure to meet a legal duty at this time; but without suitable action, there is a risk the local authority may fail to meet its legal duty/duties in future.

**Positive practice** - Identified areas of strength within the local authority. This relates to practice considered innovative and/or which consistently results in positive outcomes for people receiving statutory services.

**Prevention and Early Intervention** - A principle of the Act which aims to ensure that there is access to support to prevent situations from getting worse, and to enhance the maintenance of individual and collective well-being. This principle centres on increasing preventative services within communities to minimise the escalation of critical need.

**Voice and Control** - A principle of the Act which aims to put the individual and their needs at the centre of their care and support, and giving them a voice in, and control over, the outcomes that can help them achieve well-being and the things that matter most to them.

**Well-being** - A principle of the Act which aims for people to have well-being in every part of their lives. Well-being is more than being healthy. It is about being safe and happy, having choice and getting the right support, being part of a strong community, having friends and relationships that are good for you, and having hobbies, work or learning. It is about supporting people to achieve their own well-being and measuring the success of care and support.

**Co-Production** - A principle of the Act which aims for people to be more involved in the design and provision of their care and support. It means organisations and professionals working with them and their family, friends and carers so their care and support is the best it can be.

**Multi-Agency working** - A principle of the Act which aims to strengthen joint working between care and support organisations to make sure the right types of support and services are available in local communities to meet people's needs. The summation of the Act states that there is a requirement for co-operation and partnership by public authorities.

**SMART** - SMART is a best practice framework for setting goals. A SMART goal should be specific, measurable, achievable, realistic and time bound.

**What matters** - 'What Matters' conversations are a way for professionals to understand people's situation, their current well-being, and what can be done to support them. It is an equal conversation and is important to help ensure the voice of the individual or carer is heard and 'what matters' to them.

**Eliminate agenda** - As part of the Co-operation Agreement between the Welsh Government and Plaid Cymru, there is a clear commitment to 'eliminate private profit from the care of children looked after'.

This page is intentionally left blank



## Monmouthshire's Scrutiny Forward Work Programme 2024-25

People Scrutiny Committee <span style="float: right;">(Meetings at 10am unless stated otherwise)</span>				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
17 <sup>th</sup> July 2pm 2024	<b>Elect the Chair and Vice Chair</b>			
	<b>Rapid Rehousing Update Report</b>	To scrutinise ongoing progress on rapid rehousing programme.	Rebecca Cresswell Ian Bakewell	Policy Review
	<b>Care Leaver - protected characteristics</b>	To scrutinise a proposal that care experience is treated as if it were a protected characteristic.	Jane Rodgers Councillor Chandler	Policy Development
Invite Performance & Overview Scrutiny Members 23 <sup>rd</sup> July 2024	<b>Care Inspectorate Wales Inspection</b>	To review the recent inspection report.	Jane Rodgers Councillor Chandler Ben Anderson	Review – external inspection
	<b>Home to School Transport Policy</b>	To conduct pre-decision scrutiny on the proposals under consultation.	Deb Hill-Howells	Pre-decision Scrutiny
24 <sup>th</sup> September 2024	<b>*Additional item if required*</b>			
	<b>Planning and Provision of School Places</b>	To scrutinise data and projections for pupil places and the impact of future housing development.	Will Mclean Matthew Jones	Policy Development
Special meeting P&O	<b>Development of children's placements policy</b>			

## Monmouthshire's Scrutiny Forward Work Programme 2024-25

People Scrutiny Committee <span style="float: right;">(Meetings at 10am unless stated otherwise)</span>				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
8 <sup>th</sup> October ~ invite to P&O Scrutiny	Chief Officer for Social Care Annual Monitoring Report			
	Safeguarding Annual Report			
12 <sup>th</sup> November 2024	<b>Blue Badge Scheme(Possibility to combine Disability Confident Pledge?)</b>	To discuss the criteria differences between Monmouthshire and other areas and invite the Cabinet Member for Equalities, Age Cymru and Macmillan to a meeting for a discussion.	Councillor Sandles	Policy Review
21 <sup>st</sup> January 2025				
18 <sup>th</sup> February 2025				
1 <sup>st</sup> April 2025				
<b>To be confirmed</b>	<b>Young Carers Strategy and the Carers Strategy</b>	Pre-decision Scrutiny of the strategies.	Kim Dolphin Councillor Chandler	Pre-decision Scrutiny

## Monmouthshire's Scrutiny Forward Work Programme 2024-25

People Scrutiny Committee		(Meetings at 10am unless stated otherwise)		
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
<b>Corporate and Community Plan Items for the Committee's consideration for inclusion into the People Scrutiny Forward Plan:</b>				
<b>Disability Confident Pledge</b>				
<b>Participatory Budgeting Programme</b>				
<b>Race equality action plan for Wales</b>				
<b>LGBTQ+ action plan</b>				
<b>Disability Action Plan</b>				
<b>Gender Equality Action Plan</b>				
<b>Homes for Social Rent and work to bring empty properties back into use</b>				

## Monmouthshire's Scrutiny Forward Work Programme 2024-25

People Scrutiny Committee <span style="float: right;">(Meetings at 10am unless stated otherwise)</span>				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
Review and update shared housing allocations policy				
Rapid Rehousing approach/rapid rehousing action plan delivery				
Care without profit – increase in-county placement options				
Support effective discharge from hospital – integration between health and social care				
Provide a high-quality residential care facility for people with dementia				

## Monmouthshire's Scrutiny Forward Work Programme 2024-25

People Scrutiny Committee		(Meetings at 10am unless stated otherwise)		
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
Young Carers Strategy and Carers Strategy				
Chief Officer for Social Care and Health Annual Report				
Safeguarding Performance Report				
Inclusion Strategy				
Develop a broader 14-19 education offer through collaboration with partners				

This page is intentionally left blank

Committee / Decision Maker	Meeting date / Decision due	Report Title	de	Purpose	Author	Date item added to the planner
Cabinet	Jan-25	2025/26 Draft Revenue and Capital Budget Proposals	Ben Callard - Resources		Jon Davies	4-Jun-24
Council	01-Jul-25	RLDP for Adoption	Paul Griffiths - Sustainable Economy	To adopt the RLDP following receipt of the Inspector's report, making it the County's Development Plan as defined by S38(6) of the Planning and Compulsory Purchase Act 2004	Mark Hand / Rachel Lewis	23-Aug-22
ICMD	09-Apr-25	Welsh Church Fund Working Group - meeting 4	Ben Callard - Resources			
Council	06-Mar-25	2025/26 Final Budget sign off including CT resolution	Ben Callard - Resources		Jon Davies	13-Jun-24
Council	06-Mar-25	2025/26 Capital Strategy & Treasury Strategy	Ben Callard - Resources		Jon Davies	13-Jun-24
Cabinet	05-Mar-25	2025/26 Final Revenue and Capital Budget Proposals	Ben Callard - Resources		Jon Davies	4-Jun-24
Cabinet	05-Mar-25	2024/25 Revenue and Capital Monitoring Month 9	Ben Callard - Resources		Jon Davies	4-Jun-24
Cabinet	05-Mar-25	2025/26 WCF/Mon Farm Strategy	Ben Callard - Resources		Jon Davies	4-Jun-24
ICMD	29-Jan-25	2025/26 Community Council and Police Precepts final	Ben Callard - Resources			
Council	23-Jan-25	Council Tax Reduction Scheme 2025/26	Ben Callard - Resources		Jon Davies	13-Jun-24

ICMD	15-Jan-25	Welsh Church Fund Working Group - meeting 3	Ben Callard - Resources		Dave Jarrett	13-Jun-24
Cabinet	Jan-TBC	2025/26 Draft Revenue and Capital Budget Proposals	Ben Callard - Resources		Jon Davies	10-Jul-24
ICMD	18-Dec-24	2025/26 Community Council and Police Precepts draft	Ben Callard - Resources		Jon Davies	13-Jun-24
ICMD	18-Dec-24	Council Tax Base 2025/26	Ben Callard - Resources		Ruth Donovan	
Cabinet	04-Dec-24	2024/25 Revenue and Capital Monitoring Month 6	Ben Callard - Resources		Jon Davies	4-Jun-24
Cabinet	06-Nov-24	Local Flood Risk Management Strateg			Mark Hand	19-Feb-24
Cabinet	06-Nov-24				Hannah Jones	4-Sep-23
Cabinet	06-Nov-24	Monmouthshire NEET Prevention Strategy			Louise Wilce	10-Jun-24
Cabinet	06-Nov-24	Shire Hall Museum, Monmouth		To update Cabinet on progress of the National Lottery Heritage Fund development phase and consider options for the stage 2 delivery bid	Tracey Thomas	23-May-24
Council	24-Oct-24	Safeguarding report – Social Care & Health			Jane Rodgers	4-Jun-24



Council	24-Oct-24	Statement of Gambling Policy and proposals for casinos			Linda O Gorman	9-Jul-24
Council	24-Oct-24	Chief Officer report – Social Care & Health			Jane Rodgers	4-Jun-24
ICMD	23-Oct-24	Welsh Church FundWorking Group - meeting 2	Ben Callard - Resources		Dave Jarrett	13-Jun-24
Cabinet	02-Oct-24	Adoption of Abergavenny Placemaking Plan	Paul Griffiths - Sustainable Economy	To adopt the Abergavenny Placemaking Plan, co-produced with Abergavenny Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	02-Oct-24	Adoption of Magor Placemaking Plan	Paul Griffiths - Sustainable Economy		Mark Hand / Dan Fordham	3-Oct-22
Cabinet	02-Oct-24	Adoption of Monmouth Placemaking Plan	Paul Griffiths - Sustainable Economy	To adopt the Monmouth Placemaking Plan, co-produced with Monmouth Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	02-Oct-24	Road Safety Strategy	Catrin Maby	To adopt the Road Safety Strategy	Mark Hand / Paul Keeble	4-Oct-22
Cabinet	25-Sep-24	Commercial Investment Update report	Ben Callard - Resources		Nick Keyse	10-Jul-24
Cabinet	25-Sep-24	2025/26 Revenue and Capital MTFP update and process	Ben Callard - Resources		Jon Davies	4-Jun-24
Cabinet	25-Sep-24	2024/25 Revenue Monitoring Month 4	Ben Callard - Resources		Jon Daviea	4-Jun-24

Council	19-Sep-24	Home to School Transport – response to consultation			Deb Hill Howells	4-Jun-24
Council	19-Sep-24	Self-assessment report – People, Performance and Partnerships			Matt Gatehouse	4-Jun-24
Council	19-Sep-24	RLDP submission for examination	Paul Griffiths - Sustainable Economy	To endorse the submission of the Deposit RLDP to the Welsh Government for examination by an independent Inspector. By agreeing, Council will be saying it wants this document to be the adopted RLDP for Monmouthshire.	Mark Hand / Rachel Lewis	23-Aug-22
Council	19-Sep-24	Gov & Audit Annual Report			Andrew Blackmore	21-Jun-24
Cabinet	11-Sep-24	Home to School Transport – response to consultation	Paul Griffiths - Sustainable Economy			4-Jun-24
Cabinet	11-Sep-24	Pavement Café Policy	Paul Griffiths - Sustainable Economy	To adopt the pavement café policy as the basis for making decisions on applications for licences	Mark Hand / Paul Keeble	4-Oct-22
Cabinet	11-Sep-24	Measurement Framework	Mary Ann Brocklesby - Whole Authority Strategy	To approve an update to the measurement framework that enables Cabinet to track progress against the priorities in the community and corporate plan	Matt Gatehouse	7-Jun-24
Cabinet	11-Sep-24	UK Shared Prosperity Fund post March 2025 – financial implications and impact	Paul Griffiths - Sustainable Economy		Hannah Jones	10-Jul-24
Cabinet	11-Sep-24	GRT sites	Ian Chandler - Social Care & Safeguarding			4-Jun-24
ICMD	21-Aug-24	Welsh Church Fund Working Group - meeting 1	Ben Callard - Resources		Dave Jarrett	6-Jun-24

Council	18-Jul-24	Older People's Champion	Ian Chandler - Social Care & Safeguarding	<b>To formally appoint to the role of Age Friendly champion in line with the commitment made by Council in January of this year and to provide a brief update on work done towards making Monmouthshire an age friendly county</b>	Matthew Gatehouse / Jane Rodgers	27-Jun-24
Council	18-Jul-24	Chief Officer report – Children and Young People			Will McLean	4-Jun-24
Council	18-Jul-24	Medium Term Financial Strategy	Ben Callard - Resources		Jon Davies	4-Jun-24
Cabinet	17-Jul-24	Budden Crescent business case	Ian Chandler - Social Care & Safeguarding		Jane Rodgers	4-Jun-24
Cabinet	17-Jul-24	Feedback from P&O Scrutiny				26-Jun-24
Cabinet	17-Jul-24	Connected Care report – Social Care and Health (possible Sept)	Ian Chandler - Social Care & Safeguarding		Jane Rodgers	4-Jul-24
Cabinet	17-Jul-24	Digital and Data Strategy	Ben Callard - Resources			10-Jun-24
Cabinet	17-Jul-24	Revenue and Capital monitoring outturn report (including early update on 2024/25)	Ben Callard - Resources		Jon Davies	10-May-24
ICMD	10-Jul-24	SPEED LIMIT PROPOSALS – AMENDMENT ORDER NO. 14	Catrin Maby - Climate Change and Environment	This report seeks Cabinet Member approval to proceed with several Traffic Orders throughout the County.	Graham Kinsella	
Cabinet	05-Jun-24	Whole Authority Strategic Risk Assessment		To provide cabinet with an overview of the current strategic risks facing the authority and to agree the revised strategic risk management policy	Richard Jones	26-Apr-24

Cabinet	05-Jun-24	People Strategy	Ben Callard - Resources	To seek Cabinet approval of a revised people strategy, which is one of a suite of enabling strategies that sit underneath the community and corporate plan to ensure the authorities resources are aligned with the delivery of its purpose.	Matt Gatehouse	1-May-24
Cabinet	05-Jun-24	Consultation on the relocation of Ysgol Gymraeg Y Fenni	Martyn Groucutt - Education	To receive feedback on the statutory consultation concerning the proposed relocation and increase in capacity of Ysgol Gymraeg Y Fenni.	Matthew Jones	26-Feb-24
Cabinet	22-May-24	Feedback from P&O Scrutiny		Performance and Overview Scrutiny Committee ~ Feedback to Cabinet of Meeting held on 14th May 2024	Hazel Ilett	14-May-24
Cabinet	22-May-24	Strategy for Commissioned Domiciliary Care in Monmouthshire	Ian Chandler - Social Care & Safeguarding		Ceri York	24-Apr-24
ICMD	22-May-24	Council Tax Assistance for MCC Foster Carers	Ian Chandler - Social Care & Safeguarding	The purpose of this paper is to present the case for providing Monmouthshire County Council foster carers with a subsidy on their council tax.	Jane Rodgers	8-May-24
ICMD	22-May-24	Florence Jones Report & FGE	Paul Griffiths - Sustainable Economy	to consider the options in relation to the collection of monies secured under a land charge on land at and- including Upper House Farm, Wonastow, Monmouth	Amy Longford	30-Apr-24
Council	16-May-24	Political Balance Report	Angela Sandles - Engagement		James Williams	
Council	16-May-24	Appointments to Committees	Angela Sandles - Engagement		James Williams	
Council	16-May-24	Outside Bodies	Angela Sandles - Engagement		James Williams	
Cabinet	15-May-24	Uploading S106 Capital Sums into 2024/25 Capital Budget	Ian Chandler - Social Care & Safeguarding		Mike Moran	9-Apr-24

Cabinet	15-May-24	Development of a Supported Accommodation Project for care experienced young people	Ian Chandler - Social Care & Safeguarding		Jane Rodgers	24-Apr-24
Cabinet	15-May-24	Repurposing of Severn View Residential Home, Chepstow	Paul Griffiths - Sustainable Economy	To seek approval for the repurposing of Severn View Residential Home to support policy objectives around temporary accommodation, in accordance with the Rapiit Rehousing Strategy.	Nick Keyse/Cath Fallon	
Cabinet	15-May-24	Local Housing Market Assessment	Paul Griffiths - Sustainable Economy	The LHMA provides a review of the need for affordable and market housing across Monmouthshire and an overview of the current housing market.	Sally Meyrick	8-Jan-24
Cabinet	15-May-24	Local Flood Strategy	Paul Griffiths - Sustainable Economy		Carl Touhig	9-Oct-23
Cabinet	15-May-24	Local Transport Plan	Catrin Maby	To adopt the Local Transport Plan	Debra Hill-Howells / Christian Schmidt	4-Oct-22
Cabinet	15-May-24	Climate and Nature Emergency		To receive an update on progress made towards the Climate and Nature Emergency Strategy and to agree the new overarching Climate and Nature Emergency Strategy and action plan format	Hazel Clatworthy	19-Oct-23
Cabinet	15-May-24	Greenfingers Report	Ian Chandler - Social Care & Safeguarding		Jane Rodgers	26-Mar-24
Cabinet	15-May-24	Local Housing Market Assessment Refresh 2022-2037		To provide an overview of the Local Housing Market Assessment Refresh 2022-2037 which provides an estimation of the additional affordable housing need across Monmouthshire.	Sally Meyrick	15-Apr-24
Cabinet	15-May-24	Local Food Strategy			Marianne Elliot	18-Apr-24
Council	18-Apr-24	Placement Development Strategy	Ian Chandler - Social Care & Safeguarding	development of in-county residential and supported accommodation placements for children who are looked after. To make recommendations about i) changing the use of 3 existing properties in order to support the strategy	Jane Rodgers / Diane Corrister	8-Jan-24

ICMD	17-Apr-24	ICMD Report - 20 moh Speed Limit Revocation Order	Catrin Maby - Climate Change and Environment		Graham Kinsella	22-Mar-24
ICMD	17-Apr-24	ICM report - Florence Jones DEFERRED	Paul Griffiths - Sustainable Economy		Amy Longford	11-Mar-24
Cabinet	10-Apr-24	Public Spaces Protection Order Dog Controls	Paul Griffiths - Sustainable Economy		Huw Owen	19-Feb-24
Cabinet	10-Apr-24	Primary School catchment areas consultation feedback	Martyn Groucutt - Education	For Members to receive feedback on the consultation relating to a review of Primary School catchments areas and determine whether to implement proposals	Matthew Jones	20-Nov-23
Cabinet	10-Apr-24	Sustainable Communities for Learning Strategic Outline Programme update	Martyn Groucutt - Education	To provide members with details of the revisions to the Strategic Outline Programme for the Sustainable Communities for Learning Programme which will inform the development of projects within the rolling programme of	Debbie Graves	12-Sep-23
ICMD	27-Mar-24	Welsh Church Fund Working Group	Ben Callard - Resources		Dave Jarrett	
ICMD	27-Mar-24	Experimental TRO Prohibition of driving except for access Goldwire Lane Monmouth	Catrin Maby - Climate Change and Environment		Graham Kinsella	
ICMD	13-Mar-24	Increase in building control charges	Paul Griffiths - Sustainable Economy		Craig O'Connor	
Cabinet	06-Mar-24	To consider a Business Case for the acquisition of a property for use as a registered children's home	Ian Chandler - Social Care & Safeguarding		jane Rodgers	13-Feb-24
Council	29-Feb-24	Agree the name of the new Welsh-medium Primary School in Monmouth	Martyn Groucutt - Education	Agree the name of the new Welsh-medium Primary School in Monmouth	Debbie Graves	15-Nov-23

Council	29-Feb-24	Standards Committee Appointment			James Williams	6-Feb-24
Council	29-Feb-24	Strategic Equality Plan 2024		To seek approval of a new Strategic Equality Plan for the period 2024-28, incorporating MCCs contribution to national action plans on race equality, LGBTQ and other protected characteristics	Matthew Gatehouse	15-Nov-23
Council	29-Feb-24	Appointment of Monmouthshire Local Access Forum		To secure the appointment of members to the Monmouthshire Local Access Forum for its next 3 year period.	Matthew Lewis	18-Jan-23
Council	29-Feb-24	Final Budget Proposals	Ben Callard - Resources		Jon Davies	
Council	29-Feb-24	Capital and Treasury Strategy	Ben Callard - Resources		Jon Davies	
Council	29-Feb-24	Council Diary	Angela Sandles - Engagement		John Pearson	
ICMD	28-Feb-24	WCF/Trust Treasury Fund Investment	Ben Callard - Resources			
Cabinet	28-Feb-24	2023/24 Revenue and Capital Monitoring - Month 9	Ben Callard - Resources		Jon Davies	27-Apr-23
Cabinet	28-Feb-24	2023/24 Final Revenue and Capital Budget Proposals	Ben Callard - Resources		Jon Davies	
Cabinet	07-Feb-24	Economic Development Strategy		REFRESHING THE MONMOUTHSHIRE BUSINESS GROWTH & ENTERPRISE STRATEGY and action plan in setting the economic ambition for the county and providing a strategic framework that guides future economic	Hannah Jones	9-Jan-23

ICMD	24-Jan-24	Amendment to Street Naming and Numbering Policy regarding Replacement or additional Street nameplate signs for Existing Streets	Catrin Maby - Climate Change and Environment		Mark Hand	2-Jan-24
ICMD	24-Jan-24	Community Council & Police Precepts - Determination	Ben Callard - Resources		Jon Davies	
Council	18-Jan-24	Introduction of Council Tax Premiums for Second homes from 1 <sup>st</sup> April 2024	Ben Callard - Resources	Council to re affirm their decision on the Second Home Premium	Ruth Donovan	5-Dec-23
Council	18-Jan-24	Council Tax Reduction Scheme	Ben Callard - Resources		Ruth Donovan	
Council	18-Jan-24	Asset Management Strategy			Nick Keyse	28-Sep-23
Cabinet	17-Jan-24	Community & Corporate Plan performance update	Mary Ann Brocklesby - Whole Authority Strategy	To provide cabinet with the latest performance report of commitments in the Community and Corporate Plan	Richard Jones	5-Sep-23
Cabinet	17-Jan-24	REPURPOSING OF ACCOMMODATION IN THE COUNTY FARMS PORTFOLIO TO SUPPORT HOMELESSNESS AND OTHER POLICY OBJECTIVES		To seek approval for the repurposing of vacant cottages held within the County Farms Portfolio to support policy objectives such as alleviating pressures with homelessness and to address the reliance on unsuitable temporary accommodation.	Nick Keyse	4-Dec-23
Cabinet	17-Jan-24	consultation on the relocation of Ysgol Gymraeg Y Fenni	Martyn Groucutt - Education		Matthew Jones	23-Aug-23
Cabinet	17-Jan-24	Approval of the revised MCC Counter Fraud, Corruption & Bribery Policy	Rachel Garrick - Resources		Jan Furtek	2-Nov-23
Cabinet	17-Jan-24	Draft Budget Proposals	Ben Callard - Resources		Jon Davies	29-Sep-23



ICMD	03-Jan-24	Welsh Church Fund Working Group - meeting 3 held on 7th December 2023 Meeting didn't happen	Rachel Garrick - Resources		Dave Jarrett	30-Mar-23
ICMD	20-Dec-23	Community Council & Police Precepts - Proposed payment schedule	Ben Callard - Resources		Jon Davies	
ICMD	20-Dec-23	Additional resources for the Revenues and Benefits Shared Service'	Ben Callard - Resources		Ruth Donovan	
ICMD	20-Dec-23	Council Tax Base Report	Ben Callard - Resources		Ruth Donovan	
ICMD	20-Dec-23	LDP Annual Monitoring Report	Paul Griffiths - Sustainable Economy	To endorse the LDP Annual Monitoring Report for submission to WG	Mark Hand / Rachel Lewis	16-Jan-23
Cabinet	13-Dec-23	King Henry VIII 3 – 19 School Funding Formula	Martyn Groucutt - Education	To update Cabinet with the consultation feedback regarding the proposed fair funding formula for King Henry 3 – 19 School in Abergavenny.	Nikki Wellington	23-Nov-23
Cabinet	13-Dec-23	Children's Services: Foster Carer Recruitment and Retention – Foster Friendly Policy	Ian Chandler - Social Care & Safeguarding	The purpose of the report is to outline a proposal to create a policy that supports MCC employees who are existing foster carers or wish to become foster carers through offering an appropriate leave entitlement.	Dr Charlotte Drury	9-Nov-23
Cabinet	13-Dec-23	Primary catchment review			Matthew Jones	23-Jun-23
Cabinet	13-Dec-23	Whole Authority Strategic Risk Assessment	Mary Ann Brocklesby - Whole Authority Strategy	To provide Cabinet with an overview of the current strategic risks facing the authority and to seek approval of the strategic risk assessment	Richard Jones	5-Sep-23
Cabinet	13-Dec-23	2023/24 Revenue and Capital Monitoring - Month 6	Rachel Garrick - Resources		Jon Davies	27-Apr-23

Council	07-Dec-23	Relocation of PRS in South Monmouthshire	Martyn Groucutt - Education	Relocation of South Monmouthshire PRS	Morwenna Wagstaff	13-Nov-23
Council	07-Dec-23	DIRECTOR'S ANNUAL REPORT		to provide Council with an overview of SOCIAL CARE AND HEALTH directorate with a focus on year 2022 – 2023.	Jane Rodgers	31-Jul-23
Council	07-Dec-23	SAFEGUARDING ANNUAL EVALUTION REPORT		To provide Council with the annual self-evaluation of safeguarding from a whole authority perspective.	Jane Rodgers / Diane Corrister	31-Jul-23
ICMD	29-Nov-23	Whole Authority Safeguarding Policy	Ian Chandler - Social Care & Safeguarding		Naomi Lovesay	3-Nov-23
ICMD	29-Nov-23	Museums - Accredited			Rachael Rogers	12-Oct-23
ICMD	29-Nov-23	A013 Highway Traffic Regulation Amendment Order	Catrin Maby - Climate Change and Environment		Mark Hand	18-Sep-23
ICMD	29-Nov-23	A012 Highway Traffic Regulation Amendment Order	Catrin Maby - Climate Change and Environment	Speed limit changes at Caerwent Brook/Dewstow Road	Mark Hand	18-Sep-23
ICMD	15-Nov-23	'Planning Annual Performance Report	Paul Griffiths - Sustainable Economy	To endorse the Planning Department Annual Performance Report for submission to WG	Mark Hand / Rachel Lewis	16-Jan-23
ICMD	15-Nov-23	A012 Highway Traffic Regulation Amendment Order <b>MOVED TO 29TH NOV</b>		Double yellows at Main Road, Portskewett, leading to S	Mark Hand	18-Sep-23
ICMD	15-Nov-23	A013 Highway Traffic Regulation Amendment Order <b>MOVED TO 29TH NOV</b>		Speed limit changes at Caerwent Brook/Dewstow Road	Mark Hand	18-Sep-23

Cabinet	15-Nov-23	DEVELOPING THE FUTURE MY DAY MY LIFE BASES	Ian Chandler - Social Care & Safeguarding	This report presents the findings of the final options appraisal for the proposed future My Day, My Life bases in Abergavenny, and to seek approval of the recommended base.	Jane Rodgers	7-Nov-23
Cabinet	15-Nov-23	Budget Process and timetable	Rachel Garrick - Resources		Jon Davies	
Cabinet	08-Nov-23	Public Services Ombudsman for Wales Annual letter 2022-23 to Monmouthshire County Council		The purpose is to fulfil the expectation of the Public Services Ombudsman for Wales that their report is brought to the attention of Cabinet.	Annette Evans/Matthew Gatehouse	17-Oct-23
Cabinet	08-Nov-23	RIPA Review		To review RIPA strategy and arrangements	Geraint Edwards	25-Sep-23
Cabinet	08-Nov-23	2023/24 Revenue and Capital Monitoring - Month 5	Rachel Garrick - Resources		Jon Davies	
Council	26-Oct-23	Monmouthshire County Council Self- assessment 2022/23		to seek Council approval of the Self-Assessment report 2022/23 in line with requirements outlined in the Local Government and Elections (Wales) Act 2021 and to ensure that members have a clear and transparent assessment of the Council's	Richard Jones	4-Jul-23
Council	26-Oct-23	RPB Area Plan			Jane Rodgers	4-Jul-23
Council	26-Oct-23	RLDP Preferred Strategy consultation report	Paul Griffiths - Sustainable Economy	To endorse the RLDP Preferred Strategy including any proposed changes arising from the public consultation.	Mark Hand / Rachel Lewis	3-Oct-22
ICMD	25-Oct-23	Welsh Church Fund Working Group - meeting 2 held on 21st September 2023	Rachel Garrick - Resources		Dave Jarrett	30-Mar-23
Cabinet	11-Oct-23	Disposal of Land at Natgavenny Lane	Rachel Garrick - Resources	To seek Cabinet approval for the disposal of a parcel of land adjacent to the Nantgavenny Lane Busines Park, Mardy, Abergavenny	Nick Keyse	

Cabinet	11-Oct-23	Developing a base for My Day My Life in Monmouth and Abergavenny	Ian Chandler - Social Care & Safeguarding	Further to the recommendations from the Practice Solutions review, the report sets out the criteria and decision making in respect of which bases to develop for the My Day My Life in both Monmouth and Abergavenny, and makes a recommendation on the	Ceri York	25-Sep-23
ICMD	11-Oct-23	<b>MEMORANDUM OF UNDERSTANDING – TCBC AND MCC HERITAGE SERVICES IN RELATION TO MAMHILAD NYLON SPINNERS LISTED BUILDING.</b>	Paul Griffiths - Sustainable Economy	The purpose of this report is to propose that MCC join into an MoU in relation to the provision of Heritage Advice to consider the ongoing management of the Nylon Spinners listed building at Mamhilad.	Amy Longford	22-Sep-23
Cabinet	04-Oct-23	Gypsy, Roma and Traveller Consultation			Cath Fallon	4-Sep-23
ICMD	27-Sep-23	Extending Public Spaces Protection Order (PSPOs) to tackle Anti Social Behaviour (ASB)		To seek approval to extend three Public Spaces Protection Orders (PSPO) in respect of Bailey Park, Abergavenny; Lower Abergavenny (including Castle Meadows) and Monmouth Town (including Chippenham	Andrew Mason	31-Aug-23
Council	21-Sep-23	REPORT ON JOINT SCRUTINY ARRANGEMENTS FOR CORPORATE JOINT COMMITTEES			Hazel Ilett	4-Sep-23
Council	21-Sep-23	Governance and Audit Committee Annual Report 2022/23	Paul Griffiths - Sustainable Economy	To inform Council of the work and conclusions of the Governance and Audit Committee from 1st April 2022 to 31st March 2023	Chair of Governance and Audit Committee, Andrew Blackmore	27th July 2023
Council	21-Sep-23	Standards Committee Annual Report		This report is the first annual report from the Standards Committee to Council as required by the change in law set out in the Local Government and Elections Act 2021. It has to report on the discharge of the Committee's functions for the	Matt Phillips	10-Oct-22
ICMD	13-Sep-23	Highway Traffic Regulation Amendment Order 12 MOVED TO 25TH OCTOBER 2023	Catrin Maby - Climate Change and Environment	'Agreement to make the traffic order - parking/waiting restrictions at Justins Hill and Wyesham Avenue, Wyesham; Main Road and Castle Way, Portskewett; lane leading to Sugarloaf Llanwenarth car park; and Wonastow	Mark Hand	
ICMD	13-Sep-23	Proposed Changes to the Membership of the School Budget Funding Forum	Martyn Groucutt - Education		Nikki Wellington	
ICMD	13-Sep-23	'Highways Traffic Regulation Amendment Order 12 <b>deferred to September 13th</b>		Agreement to make the traffic order - parking/waiting restrictions at Justins Hill and Wyesham Avenue, Wyesham; Main Road and Castle Way, Portskewett; lane leading to Sugarloaf Llanwenarth car park; and Wonastow	Mark Hand	24-May-23

Cabinet	06-Sep-23	Respite review for people with learning disabilities			Jane Rodgers	31-Jul-23
Cabinet	06-Sep-23	Home to School Transport Policy 2024/25		To consider the adoption of the proposed Home to School Transport Policy for the academic year 2024/25	Deh Hill Howells	
Cabinet	06-Sep-23	Proposal to establish a Welsh medium seedling school in Monmouth		Cabinet to consider objection report and make final determination on how to proceed.	Debbie Graves	27-Mar-23
ICMD	16-Aug-23	Castle Wood Usk Low Cost Home Ownership Future Use	Sara Burch - Inclusive and Active Communities			
ICMD	16-Aug-23	electric vehicle charging rate for public and staff at EV	Catrin Maby - Climate Change and Environment		Deb Hill Howells	20-Jul-23
ICMD	16-Aug-23	Highways Traffic Regulation Amendment Order 11	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - Exception Orders to identify those restricted roads that will remain 30mph in September 2023 instead of defaulting to 20mph	Mark Hand	
ICMD	16-Aug-23	Highways Traffic Regulation Amendment Order 10	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - prohibition of driving Pwll Du, Llanelly Hill and Belmont Close/Belmont Road Abergavenny	Mark Hand	
ICMD	02-Aug-23	Welsh Church Fund Working Group - meeting 1 held on 22nd June 2023	Rachel Garrick - Resources		Dave Jarrett	
ICMD	02-Aug-23	Highways Traffic Regulation Amendment Order 10 <b>deferred to August 16th</b>	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - Exception Orders to identify those restricted roads that will remain 30mph in September 2023 instead of defaulting to 20mph	Mark Hand	3-Oct-22
Cabinet	26-Jul-23	Implementation of the My Day My Life review recommendations			Ceri York	

Cabinet	26-Jul-23	Gypsy and Traveller Site Identification			Ian Bakewell	12-Jul-23
Cabinet	26-Jul-23	•Review of the Respite Opportunities Service			Ceri York	14-Mar-23
Cabinet	26-Jul-23	2023/24 Revenue budget progress – early update			Jon Davies	8-Jun-23
Cabinet	26-Jul-23	S016 Funding Castle Park and Arch Bishop Rowan Williams Schools.			Cath Saunders	13-Jun-23
Council	20-Jul-23	Gifts & Hospitality Report			Matt Phillips	12-Jun-23
Council	20-Jul-23	Freedom of the Borough Presentation			Joe Skidmore	5-May-23
Council	20-Jul-23	Recruitment of Local Access Forum		To agree arrangements for the recruitment of the Monmouthshire Local Access Forum for the next 3 year period of appointment	Matthew Lewis	21-Jun-23
ICMD	12-Jul-23	Highways Traffic Regulation Amendment Order 10 <b>DEFERRED TO 16TH AUG</b>	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - prohibition of driving Pwll Du, Llanelly Hill	Mark Hand	19-May-23
ICMD	12-Jul-23	transfer the school balances for both Deri View and King Henry VIII School to the new King Henry VIII 3 – 19 School.	Rachel Garrick - Resources	Both King Henry VIII school and Deri View Primary school are closing on 31 <sup>st</sup> August 2023 and the new King Henry VIII 3 – 19 School will open on 1 <sup>st</sup> September 2023, under a statutory closure of schools the financial balances transfer to the Local Authority,	Nikki Wellington	4-Apr-23
	05-Jul-23	Reopen Monmouth Cemetery for new burials			Rhian Jackson	

Cabinet	05-Jul-23	RESERVATION OF GRAVE PLOTS		To seek cabinet approval to cease the provision of reserving grave spaces (not incl cremated remains plots) in Llanfoist Cemetery	Rhian Jackson	7-Nov-22
Cabinet	05-Jul-23	2022/23 Revenue and Capital Monitoring - Outturn Report	Rachel Garrick - Resources		Jon Davies	27-Apr-23
ICMD	28-Jun-23	Highway Traffic Regulation Order	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - making permanent the part-time prohibition of driving on Cross Street and Market Street Abergavenny	Mark Hand	6-Jun-23
Council	22-Jun-23	Gwent Public Services Board Well-being plan		To approve the Public Services Board's Well-being Plan that sets out the steps being taken collaboratively by public services to improve wellbeing in Gwent ahead of approval by the Gwent Public Services Board.	Richard Jones	20-Jan-23
Council	22-Jun-23	Chief Officer Children and Young People's Report 2023			Will McLean	14-Feb-23
Cabinet	07-Jun-23	Adoption of Transforming Chepstow Masterplan	Paul Griffiths - Sustainable Economy	To adopt the Transforming Chepstow Masterplan, co-produced with Chepstow Town Council, to inform future regeneration priorities and grant bids	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	07-Jun-23	Transforming Towns Strategic Grant regeneration priorities and LUF3 bid	Paul Griffiths - Sustainable Economy	To agree the priority projects for bids for WG Strategic grant funding to 24/25 and the submission for round 3 of Levelling Up Funding	Mark Hand / Dan Fordham	3-Oct-22
Cabinet	07-Jun-23	Proposal to establish a Welsh medium seedling school in Monmouth		Cabinet to consider the results of the consultation, recommendations and decide whether to publish statutory notices.	Debbie Graves	27-Mar-23
Cabinet	07-Jun-23	Socially Responsible Procurement Strategy	Rachel Garrick - Resources	To endorse the Socially Responsible Procurement Strategy	Scott James	22-Aug-22
ICMD	24-May-23	Highway Traffic Regulation Amendment Order 9	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Llantrisant 20mph village lane, 40mph through road, possibly Llantrisant (Usk to Wentwood) 50mph; 20mph Gilwern and surrounding villages	Mark Hand	14-Apr-23

Council	18-May-23	Political Balance Report		The Council is required to review at, or as soon as practicable after, the Council's annual meeting, the representation of different political groups on the bodies to which the Council makes appointments.	Matt Phillips	2-Feb-23
Council	18-May-23	Outside Bodies Report		To appoint representatives to serve on outside	Matt Phillips	2-Feb-23
Council	18-May-23	Appointments to Committees		To appoint committees together with their membership and terms of reference in accordance with the Council's Constitution.	Nicola Perry	2-Feb-23
Council	18-May-23	Constitution update		For the Monitoring Officer to bring proposed amendments and highlight changes made over the previous 12 months	Matt Phillips	2-Feb-23
Council	18-May-23	Corporate Parenting Strategy			Diane Corrister	24-Aug-22
Cabinet	17-May-23	Review of Home to School Transport Policy 24/25.	Martyn Groucutt - Education	The purpose: Is to seek approval to commence consultation on proposed amendments to the Home to School Transport Policy for the academic year 2024/25.	Deb Hill Howells	12-Apr-23
Cabinet	17-May-23	Monnow Street public realm improvements	Paul Griffiths - Sustainable Economy	To agree how we proceed with proposals for Monnow Street public realm following consultation	Mark Hand / Dan Fordham	6-Mar-23
ICMD	10-May-23	Highways Traffic Regulation Amendment Order 9 MOVED TO 24TH MAY	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Llantrisant 20mph village lane, 40mph through road, possibly Llantrisant (Usk to Wentwood) 50mph; 20mph Gilwern and surrounding villages	Mark Hand	3-Oct-22
Council	20-Apr-23	Motion for the Rivers and Oceans update		Deferred - new date to be advised	Hazel Clatworthy	10-Jan-23
Council	20-Apr-23	Community and Corporate Plan		To seek approval of a new Community and Corporate Plan that sets the direction for the council and county of Monmouthshire, articulating the authority's purpose and priorities alongside the steps we will take to deliver these, the	Matt Gatehouse	6-Feb-23



ICMD	12-Apr-23	Welsh Church Fund Working Group - meeting 4 held on 9th March 2023	Rachel Garrick - Resources		Dave Jarrett	
Cabinet	05-Apr-23	Rapid Rehousing Transition Plan	Sara Burch - Inclusive and Active Communities	To agree a plan to transition the delivery of homelessness that minimises the use of and the time homeless applicants spend in temporary accommodation	Rebecca Cresswell / Ian Bakewell	24-Jan-23
ICMD	22-Mar-23	Non Domestic Rates application for Hardship Relief - RESTRICTED	Rachel Garrick - Resources		Ruth Donovan	
ICMD	22-Mar-23	Highways Traffic Regulation Amendment Order 8	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Monmouth Road, Raglan no right turn onto A40; resi permit parking at Exmouth Place, Chepstow and Ross Road, Abergavenny; 3T weight restriction on Old Wye Bridge Chepstow; waiting	Mark Hand	
Council	09-Mar-23	Pay Policy		To approve the publication of Monmouthshire County Council's Pay Policy, in compliance with the Localism Act."	Sally Thomas	1-Feb-23
Council	09-Mar-23	Council Tax Premiums			Peter Davies	18-Jan-23
Council	09-Mar-23	Capital Strategy & Treasury Strategy			Jon Davies	17-May-22
Council	09-Mar-23	Youth Council			Jade Atkins	7-Dec-22
ICMD	08-Mar-23	Proposed amendment to primary school catchment area – Llandenny Village	Martyn Groucutt - Education		Debbie Graves	10-Jan-23
ICMD	08-Mar-23	Highways Traffic Regulation Amendment Order 8 DEFERRED TO 22 MARCH	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order - including Monmouth Road, Raglan no right turn onto A40; resi permit parking at Exmouth Place, Chepstow and Ross Road, Abergavenny; 3T weight restriction on Old Wye Bridge Chepstow; waiting	Mark Hand	

Council	02-Mar-23	Final Budget Sign Off including Council Tax Resolution			Jon Davies	
Cabinet	01-Mar-23	2023/4 Final Revenue and Capital Budget Proposals			Jon Davies	17-May-22
Cabinet	01-Mar-23	2023/4 WCF/Trust Treasury Fund Investments			Dave Jarrett	17-May-22
Cabinet	01-Mar-23	Month 9 budget monitoring report			Jon Davies	6-Feb-23
Cabinet	01-Mar-23	Monmouthshire ECO Flex 'Joint Statement of Intent' and Memorandum of Understanding"			Steve Griffiths	16-Nov-22
Cabinet	01-Feb-23	Tudor Street				9-Jan-23
ICMD	25-Jan-23	Highway Traffic Regulation Amendment Order No 7	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order	Mark Hand	15-Dec-22
ICMD	25-Jan-23	Community Council and Police Precepts - final	Rachel Garrick - Resources		Jon Davies	17-May-22
Council	19-Jan-23	'To determine the name for the new 3-19 School in Abergavenny		'To determine the name for the new 3-19 School in Abergavenny	Cath Saunders	28-Nov-22
Council	19-Jan-23	Council Diary		To confirm the Council Diary 23/24	John Pearson	14-Dec-22

Council	19-Jan-23	Appointments		A report for Council to appoint or ratify a number of appointments to bodies and positions	Matt Phillips	
Council	19-Jan-23	Community and Corporate Plan				
Council	19-Jan-23	Tudor Road Call-In			Nicola Perry	3-Jan-23
Council	19-Jan-23	Council Tax Reduction Scheme			Ruth Donovan	31-May-22
Cabinet	18-Jan-23	Garden Waste			Carl Touhig	21-Dec-22
Cabinet	18-Jan-23	Draft Revenue & Capital Proposals			Jon Davies	
Cabinet	18-Jan-23	Council Tax Premiums Consultation - Long Term Empty Properties and Second Homes			Ruth Donovan	
Cabinet	18-Jan-23	Proposal to establish a Welsh Medium Seedling school in Monmouth		To seek cabinet approval to commence statutory consultation processes to establish a Welsh Medium seedling provision in Monmouth.	Debbie Graves	23-Sep-22
ICMD	11-Jan-23	Clydach Ironworks Enhancement	Sara Burch - Inclusive and Active Communities	To seek approval for the transfer of land associated with the Clydach Ironworks Enhancement Scheme	Matthew Lewis	8-Dec-23
ICMD	11-Jan-23	Welsh Church Fund Working Group			Dave Jarrett	17-May-22

ICMD	14-Dec-22	Council Tax Base report			Ruth Donovan	31-May-22
ICMD	14-Dec-22	2023/4 Community Council & Police Precepts - draft			Jon Davies	17-May-22
Cabinet	07-Dec-22	Regional Integration Fund		To consider the financial liabilities and implications of the Regional Integration Fund and its tapered funding model.	Jane Rodgers	21-Nov-22
Cabinet	07-Dec-22	National Adoption Services and Foster Wales Joint Committee			Jane Rodgers	9-Nov-22
Cabinet	07-Dec-22	2022/23 Revenue and Capital Monitoring report - Month 6			Jon Davies	17-May-22
Council	01-Dec-22	Corporate Safeguarding Policy.		For Council to endorse the revised Corporate Safeguarding Policy.	Jane Rodgers	10-Nov-22
Council	01-Dec-22	Governance & Audit Committee Annual Report 2021/22			Andrew Wathan	18-Oct-22
Council	01-Dec-22	RLDP Preferred Strategy	Paul Griffiths - Sustainable Economy	To seek Council endorsement of the new Preferred Strategy for eight week consultation	Mark Hand / Rachel Lewis	25-Jul-22
ICMD	30-Nov-22	<b>TUDOR STREET</b>		To seek a decision regarding the Council's forward use of the property located in Tudor Street ahead of the outcomes of the wider review of My Day My Life	Jane Rodgers	14-Nov-22
ICMD	30-Nov-22	Govilon Section 106 Funding for Recreation & Play	Rachel Garrick - Resources		Mike Moran	8-Nov-22
ICMD	30-Nov-22	Highways Traffic Regulation Amendment Order 5	Catrin Maby - Climate Change and Environment		Mark Hand	3-Oct-22
ICMD	30-Nov-22	Planning Annual Performance Report (APR) Deferred to 30-Nov-22	Paul Griffiths - Sustainable Economy		Mark Hand Phil Thomas	3-Oct-22
ICMD	30-Nov-22	Highways Traffic Regulation Amendment Order 6	Catrin Maby - Climate Change and Environment	Agreement to make the traffic order	Mark Hand	23-Aug-22
Cabinet	09-Nov-22	Implementing Sharepoint online		To secure funding to implement the project	Sian Hayward	13-Oct-22
Cabinet	09-Nov-22	A County of Sanctuary		To set out the reasons why an earlier decision is required due to time restrictions associated with TAN 15	Matt Gatehouse	20-Sep-22
Cabinet	09-Nov-22	SPF Update Report			Hannah Jones	12-Sep-22
Cabinet	09-Nov-22	Revenue & Capital MTFP update and process			Jon Davies	17-May-22
Cabinet	09-Nov-22	MonLife Heritage Strategy (or ICMD)		DEFERRED	Matthew Lewis	10-Feb-22

Council	27-Oct-22	RESPONSE TO URGENT NEED FOR HOUSING ACCOMMODATION		To present a proposal to enable Council to respond flexibly and promptly to the urgent need for housing accommodation, to address the	Cath Fallon	10-Oct-22
Council	27-Oct-22	Community and Corporate Plan		To seek endorsement of the new Community and Corporate Plan setting out the purpose, values	Matt Gatehouse / Paul Matthews	3-Oct-22
Council	27-Oct-22	Outside Bodies Appointment			John Pearson	3-Oct-22
Council	27-Oct-22	Annual Safeguarding Report			Kelly Turner	24-Aug-22
Council	27-Oct-22	Social Care & Health: Directors Report 2021/22			Jane Rodgers	6-Jul-22
ICMD	26-Oct-22	Welsh Church Fund Working Group			Dave Jarrett	14/7/22
Cabinet	19-Oct-22	PSOW annual letter		Present the Public Services Ombudsman For Wales' annual report as required by the letter	Matt Phillips	28-Sep-22
Cabinet	19-Oct-22	Regional Partnership Board - Gwent Market Position Statement		To provide a Market Stability Report produced by the Regional Partnership Board setting out a high	Phil Diamond Head of Regional Partnership Team	22-Sep-22
Cabinet	19-Oct-22	Community and Corporate Plan		To seek endorsement of the new Community and Corporate Plan setting out the purpose, values	Gatehouse / Paul Matt	20-Sep-22
Cabinet	19-Oct-22	22/23 Revenue and Capital Monitoring report - Month 4			Jon Davies	17-May-22
Cabinet	19-Oct-22	Land adjacent to Caldicot Comprehensive School - Housing Development Opportunity		To seek approval of the disposal of land at Caldicot Comprehensive School for the	Nick Keyse	
ICMD	12-Oct-22	Local Development Annual Monitoring Report (AMR)		<b>DEFERRED TO 26 OCT</b>	Rachel Lewis/Cllr Paul Griffiths	23/08/22
ICMD	12-Oct-22	Welsh Church Fund Working Group		<b>DEFERRED TO 26 OCT</b>	Dave Jarrett	14/07/22
ICMD	12-Oct-22	Ending Library Fines		enabling more people to enjoy reading without the worry of incurring a fine if they are unable to return	Cheryl Haskell/Fookes?	20-Sep-22
ICMD	28-Sep-22	Transport Policy			Deb Hill Howells - MG	22-Aug-22
ICMD	28-Sep-22	B4245 speed limit		DEFERRED TO 26 OCT	Mark Hand	18-Jul-22
Council	27-Sep-22				Nick John	24-Aug-22
Council	27-Sep-22	RLDP Options Report			Rachel Lewis	25-Jul-22
Council	27-Sep-22	Rivers and Ocean			Hazel Clatworthy	9-Jun-22
Council	27-Sep-22	Monmouthshire County Council self - assessment report 2021/2			Richard Jones	23-May-22
ICMD	14-Sep-22	Welsh Church Fund Working Group - meeting 2 held on 21st July 2022 (no meeting/no report -			Dave Jarrett	17-May-22
Cabinet	07-Sep-22	Transport Policy Consultation Update.			Deb Hill Howells	22-Aug-22
Cabinet	07-Sep-22	Cost Of Living			Matt Phillips	25-Jul-22
ICMD	31-Aug-22	MY DAY, MY LIFE SERVICE EVALUTATION			Ceri York	15-Aug-22
ICMD	31-Aug-22	Homesearch Policy & Procedure - Amendments & Welsh Translation Requirement			Ian Bakewell	

ICMD	03-Aug-22	Additional Resources in Educations Strategy		Resources required to develop and maintain schools education systems and the implementatin	Sian Hayward	14-Jun-22
ICMD	03-Aug-22	Designation of Secondary Catchment Areas			Matthew Jones	6-Jun-22
ICMD	03-Aug-22	Welsh Church Fund Working Group - meeting 1 held on 23rd June 2022 - <b>Moved to ICMD 3rd Aug 2022</b>			Dave Jarrett	
Cabinet	27-Jul-22	Wye Valley Villages Future Improvement Plan			Mark Hand	1-Jul-22
Cabinet	27-Jul-22	Regen Three Year Programme			Mark Hand	1-Jul-22
Cabinet	27-Jul-22	Review of Chepstow High Street closure			Mark Hand	1-Jul-22
Cabinet	27-Jul-22	Home to School Transport Policy 2023-24.			Deb Hill Howells	27-Jun-22
Cabinet	27-Jul-22	MUCH (Magor & Undy Community Hall) report			Nick Keys	9-Jun-22
Cabinet	27-Jul-22	Shared Prosperity Fund Local Investment Plan and Regional Lead Authority Arrangements			Hannah Jones	23-May-22
Cabinet	27-Jul-22	Welsh Church Fund Working Group - meeting 1 held on 23rd June 2022 - <b>Moved to ICMD 3rd Aug 2022</b>			Dave Jarrett	17-May-22
Cabinet	27-Jul-22	2021/22 Revenue and Capital Monitoring outturn			Peter Davies/Jon Davies	17-Feb-22
Cabinet	27-Jul-22	Play Sufficiency Assessment and Action Plan 22/23			Matthew Lewis	10-Feb-22
Cabinet	27-Jul-22	Housing Support Programme Strategy (Homeless Strategy)			Ian Bakewell	
Cabinet						